

Field Trip Checklist

The building is open on school days from 5:00 am to 11:00 pm.
If the field trip is on the weekend or a holiday,
prior arrangements will need to be made.

Categories:	Teacher:	Act. Director:	Comments:
Field Trip Permission Slip (FM 2431)			
Parent Permission Form (FM 4573)			
Field Trip Roster (FM 3530)			
Chaperone Information Form (FM 6802)			
Use of Private Vehicle Form (FM 6298)			
Food Service Request Form (FM 3106)			
Copy of Roster for Attendance Office			
Itinerary and Invitation Included			
Chaperone Ratio Checked			
Students Checked			
NO Spelling or Grammatical Errors			

Additional Comments: _____

